



JOHN M. SCHAFF, CIA
AUDITOR GENERAL

STATE OF UTAH

Office of the Legislative Auditor General

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Opening For:

Performance Auditor -or- Performance Audit Intern

Deadline for Application: Friday, April 22, 2016

Position Summary

The Office of the Legislative Auditor General, a nonpartisan office serving the Utah State Legislature, announces an opening for a full-time, entry-level Performance Auditor or Performance Audit Intern:

<i>Performance Auditor</i>	<i>Performance Audit Intern</i>
Annual salary of \$48,200 (\$23.08 hourly)	Annual salary of \$45,500 (\$21.88 hourly)
Annual Leave, Sick Leave, Comp Time and Paid Holidays	Annual Leave, Sick Leave, Comp Time and Paid Holidays
Health insurance, life insurance, and retirement benefits	Reduced work hours considered (see *Note below)
Assistance toward approved professional certifications	Opportunity to work into a Performance Auditor position

Newly hired performance auditors receive on-the-job training and work in team settings to conduct efficiency, effectiveness, compliance, financial, and organizational performance audits of state government agencies. New auditors support senior performance auditors and auditors-in-charge, to gather and interpret audit-related materials which are used in reports to the Utah State Legislature.

Required Skills

Must possess and maintain a high level of analytical, communication and teamwork skills including:

- Extensive use of qualitative, quantitative and statistical analysis; computer spreadsheets; database functions; organizational and financial controls and other data modeling and analysis techniques.
- Interpersonal communication skills necessary to maintain a cooperative working relationship both internally and externally to the organization.
- An ability to conduct interviews, field observations, and document reviews of audited agencies in a potentially hostile environment.
- Writing and presentation skills necessary to effectively communicate organized ideas and audit conclusions to office leadership, legislators and other public officials.

Minimum Qualifications

Master's degree in business, public administration, public policy, information technology, accounting, statistics, finance, economics, organizational behavior, human resource management or related field. (*Note: Bachelor's degree for the intern position. In addition, reduced work hours may be considered to accommodate class attendance for those applicants pursuing a Master's degree.)

Interested candidates may mail (or email) a cover letter and résumé to:

Darin Underwood, CIA — Deputy Auditor General
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